



Auburn University Interfraternity Council

The Auburn University Interfraternity Council Constitution

Preamble

We, the members of the Interfraternity Council of Auburn University, establish this constitution to establish a set of standards and guidelines to which each fraternity will adhere. To foster a positive and beneficial relationship between the fraternities and Auburn University by promoting honesty and cooperation between the two entities.

Mission

The mission of the Interfraternity Council of Auburn University is to govern, to serve, to represent, and to promote, with the highest standard of integrity, its member fraternities. We exist as a resource to facilitate the growth and development of fraternity men in areas of personal and fraternal responsibility, leadership, scholastic achievement, civic engagement, and brotherhood.

ARTICLE I: Name

- A. The name of this organization shall be the Auburn University Interfraternity Council (hereinafter referred to as the IFC).

Article II: Authority

- A. This Constitution shall be the governing document for the IFC Executive Board, IFC Judicial Branch, IFC Legislative Branch, IFC Cabinet Branch, IFC committees, and all IFC member fraternities.
- B. All policies of Auburn University, as well as all local, state, and federal laws, shall supersede any authority set forth by this Constitution, the IFC Bylaws, the IFC Judicial Code, or any addendums.
- C. The IFC shall have the authority to collect dues from its member fraternities and use and manage the funds collected as approved in the annual budget.

Article III: Membership Standards

Section I. Composition

- 1. Membership in the IFC is open to social fraternity chapters and colonies at Auburn University that are recognized by their respective Inter/National Headquarters.
- 2. There shall be two classifications of membership in the IFC: Full Member and Associate Member.

Section II. Duty of Compliance

- A. All members, without regard to membership class, shall comply with all Auburn Interfraternity Council Governing Documents and any additional rules this Interfraternity Council may adopt unless otherwise prescribed in these bylaws.

- B. Duty of compliance with the IFC Judicial Policy and Process.

Section III. Full Membership Standards

- A. Full members shall be those groups of persons who meet the criteria of full member status and desire to have IFC support and recognition.
 - 1. Full member organizations will be able to:
 - i. Participate/partake in IFC-related programs.
 - ii. Speak in Council of Presidents meetings.
 - iii. Vote on IFC-related matters at Council of Presidents or other IFC formal events.
 - 2. The expectations of a Full Member fraternity shall be to:
 - i. Meet all requirements of Auburn Greek Life Membership.
 - ii. Received charter from Inter/National fraternity headquarters
 - iii. Comply with all IFC policies within the IFC Constitution and Bylaws, Auburn University policies, and all state and federal laws.
 - iv. Fulfill IFC financial obligations.
 - v. Attend IFC Council of Presidents meetings consistently, with a maximum of two absences per semester.
 - vi. Participate in mandated events including, but not limited to, Risk Management Summit, New Member Educator Summit, Fire and Life Safety Training, etc.
 - vii. Maintain a minimum of 30 active members in the organization.
 - viii. Maintain an all-chapter average grade point of 2.7 or above.

Section IV. Associate Membership Standards

- A. Any new or re-establishing organization shall be granted associate member status, through the Auburn IFC Growth Policy process.
- B. Associate member status may be granted to those groups who do not meet the full member standards consecutively for a maximum of two (2) academic years.
- C. An associate member fraternity will be held to the same member standards outlined in Section III above, Full Membership Standards. However, while associate members may speak at IFC and Council of Presidents meetings, they do not have voting privileges.
- D. Associate Member fraternities cannot have members run for positions on the IFC Executive Board, serve on IFC Court, and will not be eligible for any IFC or Greek Life Awards
- E. Associate Member fraternities must participate in all scheduled recruitment periods (i.e., Fall Formal recruitment and Spring Formal Recruitment) each academic year until they reach 30 active members in their organization

- F. Associate member fraternities, qualified by having less than 30 active members, may also request a recruitment extension or continuous open bidding request, per academic semester, through the IFC Vice President of Recruitment
 - i. The IFC Vice President of Recruitment retains the right to deny a continuous open bidding and/or a recruitment extension request
 - ii. Potential new members extended bids through COB must meet the eligibility criteria outlined by the IFC and Auburn University, including academic requirements, conduct standards, and current Auburn University student status.
- G. If an associate member fraternity maintains the standards of a full member organization for one (1) academic year, they may request to be recognized as a full member. The request should be sent to the IFC President and IFC advisor and should include evidence of meeting the full member standards.
- H. Upon receipt of the request and evidence, the IFC President will present the request to the Council of Presidents. A two-thirds (2/3) vote of approval is required to gain full membership status.

Section V. Membership Removal

- A. A full or associate member fraternity can lose IFC recognition due to one of the following:
 - 1. IFC Court Sanction
 - 2. Loss of recognition by the Inter/National Headquarters
 - 3. Inability to meet the IFC Membership Standards
- B. If a member fraternity loses recognition due to an IFC Court sanction or decision by the Inter/National Headquarters, that decision will be immediate.
- C. If a member fraternity is not in compliance or is nearing non-compliance, with IFC Membership Standards, either Full or Associate, the following actions will be taken:
 - 1. Auburn Greek Life will notify the fraternity (president, advisor, and headquarters) and the IFC Executive Board that the chapter is not in good standing and must be reviewed by the IFC Growth Committee.
 - 2. The IFC Growth Committee will review the fraternity records to assess the health of the organization. The committee will work with the member fraternity, chapter advisors, national office/headquarters, and Auburn Greek Life to learn more about the support offered to the chapter and to see if it is sustainable on campus.
 - 3. The IFC Growth Committee will make a recommendation to the Council of Presidents for the fraternity to either be removed or to be placed on probation for up to one calendar year. A two-thirds (2/3) vote is required to revoke membership status immediately.

4. If, after a year of probation, the fraternity is still not in compliance with membership standards, the fraternity will be automatically removed at the end of the academic semester.

Section VI. Membership Growth

A. Growth Process

1. Types of Growth Interest

- i. **Student Interest Group:** A group of Auburn University enrolled students may seek recognition by the IFC with the support from an inter/national organization.
- ii. **Inter/National Fraternity Organization Interest:** Any inter/national fraternity organization may express interest in recognition by the Auburn IFC.
- iii. **Re-Establishment Interest:** Any prior Auburn IFC Organization who is eligible to re-colonize/re-organize/re-charter/re-activate/re-establish upon completion of sanctions levied by the Auburn IFC, Auburn Greek Life, and/or Inter/National Fraternity Headquarters may express interest in recognition by the IFC.

2. All interested parties listed above will be required to provide a declaration of intent and registration materials as outlined in the Auburn University Greek Life Expansion Policy.

B. Growth Endorsement

1. Upon receipt of registration materials, the Director of Greek Life, respective staff, and Council members will conduct an initial review. The organization may be asked to provide additional documentation and/or more thorough documentation to support the request. Once completed materials are received, they will be forwarded to the Auburn IFC Growth Committee.
2. Upon receiving the required registration materials, the Auburn IFC Growth Committee, appointed by the IFC President, will review, and consider the materials and present them to the Council of Presidents.
3. The Growth Committee will be made up of four (4) fraternity presidents, three (3) fraternity advisors, the IFC President, the IFC Vice President of Recruitment, and the IFC Advisor. The committee will be appointed by the IFC President and stand for the current IFC President's term of office. This committee will be charged with the following:
 - i. Determine if the community is prepared for additional growth.
 - ii. Determining the best academic term for growth within a four-to-six-year period.
 - iii. Preparing a recommendation summary based on the registration materials of the interested organization.
 - iv. Determining if more information is needed from the interested organization. Example: The committee may request a formal presentation or additional data.

4. The IFC President will present the committee's summary of the interested organization to the Council of Presidents.
 5. A two-thirds (2/3) vote in support by the Council of Presidents is required for the interested organization to be approved.
- C. Growth Expectations
1. Recruitment
 - i. The new organization must participate in two consecutive IFC-organized recruitment periods (i.e. Fall Formal Recruitment and Spring Formal Recruitment) each academic year until they reach full member status.
 2. Membership Standards:
 - i. The new organization must follow all member standards of Associate Member Fraternities as outlined in Section IV until granted Full Member status.
 - ii. The new organization must follow the Greek Life Membership Standards.
- D. Growth Limitations
1. The IFC will allow a maximum of one organization to be a part of the growth process per academic year to ensure the responsible growth of the IFC Community. The number may be increased at any time by a two-thirds (2/3) vote by the Council of Presidents.
 2. If it is determined that the IFC cannot support any membership growth of any of the interested parties outlined in Section VI, the IFC will not accept registration materials. This decision will be made by a two-thirds (2/3) vote of the Council of Presidents.
 - i. This may not occur in consecutive years.

ARTICLE IV: Executive Branch

- A. The Executive Board of the IFC shall consist of the following executive officers: President, Executive Vice President, Vice President of Risk Management, Vice President of Recruitment, Vice President of Administration, and Vice President of New Member Education.
- B. The Executive Board shall be headed by the IFC President, who is charged with serving as the chief executive officer.
- C. No member of the Executive Board may concurrently serve as the President, Vice President, Treasurer, New Member Education Officer, or Recruitment Chairman (or position of equivalent responsibility) of his individual chapter.
- D. The IFC President shall, to the best of his ability, enforce all articles and sections of the Bylaws.
- E. The IFC Council of Presidents shall be charged with electing the executive officers in November of each year. Only one member from each fraternity shall serve as an Executive Officer at any time.
- F. Any executive officer may be removed from office for failure to discharge his responsibilities upon a three-fourths ($\frac{3}{4}$) vote of the IFC Council of Presidents. The request for such removal may be submitted by the President or by one-fourth ($\frac{1}{4}$) vote of full member fraternities.

ARTICLE V: Cabinet Branch

- A. The IFC will appoint a Cabinet, annually, which will be composed of active members with various responsibilities as prescribed by the Executive Vice President.
- B. The members of the IFC Cabinet will be charged with conducting all IFC programming throughout their term in office.

ARTICLE VI: Legislative Branch

- A. The IFC Council of Presidents will serve as the legislative branch of the IFC.
- B. Each fraternity shall be represented on the IFC Council of Presidents by its President, who possesses one vote in all matters before the IFC Council of Presidents.
- C. The IFC Council of Presidents is granted the authority to adopt such statements of position and policy as may represent member fraternities to the University community and establish regulations governing conduct among member fraternities.
- D. Full Member Fraternities make up the voting body of the IFC Council of Presidents.

ARTICLE VII: Judicial Branch

- A. The judicial branch of the IFC will be composed of the IFC Judicial Board, which has the power to interpret and enforce IFC policies, rules, and regulations in accordance with the IFC Bylaws, IFC Judicial Process, and Auburn University's Code of Conduct.
- B. The IFC Judicial Board and its proceedings will be governed by the IFC Judicial Process.

ARTICLE VIII: Advisor

- A. The IFC Advisor shall be an individual employed by the University to advise and monitor the operations of the Interfraternity Council.
- B. Upon failure or remittance of these duties, the IFC Council of Presidents, by a three-fourths ($\frac{3}{4}$) vote, may voice a formal complaint to the Senior Vice President of Student Affairs.

Article IX: Meetings

Section I. Executive Board Meetings

- A. All officers of the Executive Board shall meet, at minimum, once every two weeks throughout the academic year (August through May) for the purpose of conducting IFC business.
- B. Executive Board Meetings shall be open to members of the IFC Executive Board, the IFC Advisor, and other personnel designated by the IFC President.

Section II. Legislative Branch Meetings

- A. The Legislative Branch of the IFC is the Council of Presidents. The Council of President meetings shall consist of the Member Fraternity Presidents, the IFC Executive Board and

the IFC Advisor. Full Member Fraternities possess one vote in all matters before the IFC Council of Presidents. The IFC Council of Presidents is granted the authority to adopt such statements of position and policy as may represent member fraternities to the University community and establish regulations governing conduct among member fraternities. The Council of Presidents meeting shall be designated as open or closed by the Executive Board.

1. Any member of the IFC community may attend an open Council of Presidents.
 2. Only those specified by the Executive Officers shall attend the closed Council of Presidents.
- B. Attendees must be notified of the Council of Presidents and its purpose at least one week prior to the meeting.
- C. The Council of Presidents shall meet, at minimum, once every two weeks throughout the academic year for the purpose of conducting IFC business.
- D. Special meetings may be called by the IFC President or upon written request of one-fourth (1/4) of full member fraternities stating the purpose of such meetings.

Section III. Cabinet Branch Meetings

- A. IFC Cabinet Meetings are defined as meetings hosted by the Executive Vice President for the purpose of implementing IFC programs and collaboration among the IFC cabinet members.
- B. IFC Cabinet Meetings shall be open to members of the IFC Cabinet, the IFC Executive Board, the IFC Graduate Assistant, and other guests designated by the Executive Vice President.
- C. Attendees must be notified of the IFC Cabinet Meetings and their purpose at least one week prior to the meeting.
- D. The IFC Cabinet shall meet, at minimum, once every two weeks throughout the academic year for the purpose of conducting IFC business.
- E. Attendance at IFC Cabinet Meetings is required by all IFC Cabinet Directors. Failure to attend two meetings without being excused by the Executive Vice President provides grounds for dismissal from IFC Cabinet.
1. Dismissal from IFC Cabinet is solely at the discretion of the Executive Vice President.
 2. If an IFC Cabinet member is dismissed, his right to re-apply for the next term on IFC Cabinet, or to run for an IFC Executive Board position in the future is lost.

ARTICLE X: Amendments

- A. This constitution may be amended by a three-fourths ($\frac{3}{4}$) vote by the IFC Council of Presidents. Any unstated policies, requirements, duties and guidelines of the IFC shall be clarified by the IFC By-Laws.

The Auburn University Interfraternity Council Bylaws

Article I: Executive Branch

Section I. Composition

- A. The election of officers shall be by the voting body of the IFC Council of Presidents and shall take place in November of each year.
- B. Any person serving as an IFC Officer shall have been an initiate of a full member fraternity for at least one (1) semester prior to his election as an IFC officer. Furthermore, he and his fraternity, which must be a full member fraternity, shall be in good standing with the IFC and with Auburn University, defined as satisfying all academic, financial, and personal obligations required by them.
 - 1. He must be an active member in good standing with his fraternity.
 - 2. He must maintain a cumulative grade point average of 2.7 on a 4.0 scale and remain off of academic probation for the entire term.
- C. Removal from office of an IFC officer for failure to see through his responsibilities shall occur upon a three-fourths ($\frac{3}{4}$) vote of the IFC Council of Presidents.
- D. The term of office shall be one (1) year. Elections shall be determined by a simple majority vote of IFC Council of President members present provided there is a quorum. In case no candidate receives a majority, a runoff between the top two candidates will take place.

Section II. Election Process

- A. All Candidates are subject to the requirements stated in the Bylaws.
- B. The power of electing candidates rests solely in the hand of the voting body of the IFC, the full member fraternities in the Council of Presidents. Each full member fraternity will have one vote to cast on behalf of his fraternity. A candidate must receive a majority of the votes to win.
- C. The sign-up form for IFC Executive officers will be posted a minimum of two (2) weeks in advance of the IFC candidate test. Candidates must come from IFC full member fraternities. Each candidate may run for one position and one position only.
- D. The IFC candidate test shall be composed of 25 questions. The 25 questions should be based off the IFC Constitution, IFC Bylaws, as well as identifying the persons involved in Auburn's Greek Life. To pass the test, each candidate must answer 20 of 25 questions correctly (80%). Candidates are required to create a platform outlining their ideas and plan for the office. This platform must be turned in at the candidate test and the IFC Vice President of Administration will distribute the platforms to the presidents.
- E. Candidates will be introduced at the Council of Presidents meeting after the candidate test is administered. Between the introduction and the next Council of Presidents meeting (a two (2) week period), each candidate will be allowed to contact the presidents to discuss their platforms and answer questions. This time should be used constructively and is to be purely conducted in a business fashion. No candidate may use any means other than conversation to earn the president's votes.

- F. The president will receive a ballot with each candidate's name. To vote for the candidate, the president will mark the box beside the preferred candidate's name. Ballots will be collected via AU Involve, and votes will be counted by the IFC President and IFC Advisor.
- G. A candidate must receive a majority of the votes to win. In the case that no candidate receives a majority, the candidate receiving the least number of votes will be eliminated and a subsequent run-off will take place until a candidate wins the majority of votes.
- H. In the case of a tie between the final two candidates, the IFC President will cast the deciding vote.
- I. Each executive office will be voted on individually. Votes will occur in this order: President, Vice President of Risk Management, Vice President of Recruitment, Vice President of Administration, followed by Vice President of New Member Education.
- J. During each election, the candidates will be given time for a final statement. After the candidate has made his statement, he will leave the room and there will be time allotted for two (2) "pros" from the presidents. The next candidate will follow the same process.
 - 1. "Pros" are defined as affirmative statements made only about the candidate who has just given his final statement. There should be no other comments on other candidates at this time. After each candidate has introduced himself, presidents who did not "pro" will be able to make a statement. Each president may speak his opinion once, and it should be a pertinent point.
- B. The Executive Vice President will be appointed by the IFC President elect no more than three weeks after his election into office. And confirmed by a vote of the IFC Council of Presidents.

Section III. President Duties

- A. Serve as the chief executive officer of the IFC.
- B. Enforce the Constitution and Bylaws of the IFC.
- C. Appoint seven (7) persons to the IFC Judicial Board and three (3) alternates to Represent the IFC to the Auburn University community.
- D. Preside over all meetings.
- E. Appoint four (4) presidents and three (3) chapter advisors to the IFC Growth Committee
- F. Serve on such University committees to which he may be appointed.
- G. Recommend the removal of any officer for failure to discharge his responsibilities.
- H. Remove any committee chairman for failure to discharge his responsibilities.
- I. Appoint the Executive Vice President no more than three weeks after his election to office and have this appointment confirmed by a majority vote of the IFC Council of Presidents.
- J. Live in Auburn and hold regular office hours for the entire summer.
- K. Serve on the IFC Judicial Board Referral Committee.
- L. Maintain regular office hours in the Greek Life Office.

Section IV. Executive Vice President Duties

- A. Assist the President as may be deemed appropriate.
- B. Conduct the IFC Cabinet selection process and appoint the directors for all IFC Cabinet positions.

- C. The Executive Vice President shall report directly to the Council of Presidents concerning the business of the cabinet.
- D. Supervise all IFC committees under his responsibility while holding a cabinet meeting every two weeks.
- E. Allocate funds to each director with the IFC Vice President of Administration so that the directors can carry out their duties.
- F. Lead all IFC philanthropy events, both in planning and execution.
- G. Maintain regular office hours in the Greek Life Office.

Section V. Vice President of Risk Management Duties

- A. Assist the President as may be deemed appropriate.
- B. Assume the office of the President if the President is unable to discharge his responsibilities. The IFC Executive Committee would then appoint a replacement for the VP of Risk Management who would be approved by the Council of Presidents.
- C. Educate each chapter on Auburn IFC, Greek Life, and Auburn University policies.
- D. Be a resource to fraternities in ways to reduce their overall liability.
- E. Educate fraternities on local, state, and federal laws that could affect their chapter or members.
- F. Review all event submissions in a timely manner with assistance from the Greek Life Office
- G. Coordinate the registration and check-in process of all fraternity parties.
- H. Provide fraternities with guidance on specific policies including the Student Organization Social Event Policy and the Greek Life Standards to ensure that all relevant risk management guidelines are followed.
- I. Hold an educational meeting with Risk Management Chairmen at least once a semester.
- J. Serve on the IFC Judicial Board Referral Committee and serve as Referral Committee liaison to the IFC Judicial Board.
- K. Aid IFC President in appointing seven (7) persons to the IFC Judicial Board and three (3) alternates.
- L. Maintain regular office hours in the Greek Life Office.

Section VI. Vice President of Recruitment Duties

- A. Assist the President as may be deemed appropriate.
- B. Plan, organize, and supervise the membership recruitment program of the IFC on behalf of all Auburn fraternities.
- C. Supervise the creation of a recruitment booklet for the summer and fall recruitment periods.
- D. Assist each chapter in the creation of a recruitment plan to ensure that events meet IFC policies.
- E. Organize and distribute a recruitment publication summer session each year.
- F. Review all event submissions in a timely manner with assistance from the Greek Life Office
- G. Perform an event check for all registered recruitment events.
- H. Live in Auburn and hold office hours during the summer.

- I. Maintain regular office hours in the Greek Life Office.

Section VII. Vice President of Administration Duties

- A. Assist the President as may be deemed appropriate.
- B. Serve as administrator of all IFC records not specific to the responsibility of other officers.
- C. Record and maintain minutes of all meetings of the IFC Council of Presidents, and IFC Executive Committee.
- D. Track and distribute letters of good standing based on compliance of the IFC Membership Standards
- E. Plan the Council of Presidents meetings, selecting the meeting locations, preparing agendas, and distributing meeting information in advance of regular IFC meetings.
- F. Manage all IFC funds including receipt, disbursement, and record keeping thereof.
- G. Prepare for fall and spring semesters of each academic year a financial report for the member fraternities.
- H. Prepare a written budget for the executive officers and present it for approval to the IFC Council of Presidents by February 28 of each year.
- I. Maintain regular office hours in the Greek Life Office.

Section VIII. Vice President of New Member Education Duties

- A. Assist the President as deemed appropriate.
- B. Plan and execute the IFC New Member Education program (Auburn Man) in the fall and spring semesters.
- C. Plan and execute all other community-wide programs for new members, as appropriate.
- D. Review and provide feedback on all chapter New Member Education Plans in the fall and spring semesters.
- E. Review all new member event submissions in a timely manner with assistance from the Greek Life Office
- F. Assist the Vice President of Recruitment to review, approve, and check all events occurring during the first 3 weeks of each semester so that a recruitment event and social events do not overlap.
- G. Monitor and report to Greek Life administrators and Interfraternity Council Executive Board members that fraternities are following all IFC and University Policies that apply to New Member Education.
- H. Perform an event check for all registered New Member Education events.
- I. Hold an educational meeting with the New Member Education Chairman of every chapter at least once per semester.
- J. Supervise the director(s) of New Member Education on IFC Cabinet.
- K. Be available in Auburn the week before classes begin for the Fall Semester.
- L. Coordinate and conduct all checks of registered Big Brother Nights.
- M. Maintain regular office hours in the Greek Life Office.

Section IX. Discharge of Office

- A. If the Executive Vice President, Vice President of Risk Management, Vice President of Recruitment, Vice President of Administration, or Vice President of New Member

Education is unable to discharge the responsibilities of his office, a new election shall be held in the format of a regular IFC election for the vacant position.

Article II: Cabinet Branch

Section I. Composition

- A. The IFC Cabinet shall be directly overseen by the Executive Vice President and shall report to this position. Position descriptions and requirements are at the discretion of the Executive Vice President.
- B. The term of office for IFC Cabinet members is from January until December.
- C. Selection for cabinet occurs in the spring semester and includes an application and interview. The selection committee shall be made up of the IFC Executive Council and Greek Life staff members.
- D. The Executive Vice President and his cabinet shall meet every two weeks.
- E. Each cabinet member must be an active member in good standing of his fraternity and fulfill any requirements deemed appropriate by the Executive Vice President.
- F. Appointment of such new directors shall be recommended as deemed appropriate by the IFC Executive Vice President and confirmed by the IFC Executive Board.

Article III: Legislative Branch

The purpose of the Council of Presidents shall be to serve as the legislative branch of IFC and to provide a forum for discussion of matters of interest and concern among member fraternities, serve as a means of communication between persons and agencies in the University community, and member fraternities, and offer the availability of resources and services to member fraternities for concerns which they may indicate.

Section I. Voting

- A. Unless otherwise specified, all decisions shall be made by a majority vote of the full member fraternities present at the time of consideration.
- B. All votes shall be oral unless specified or requested otherwise.
- C. A simple majority of full member fraternities shall constitute a quorum for the transaction of the business of the IFC Council of Presidents.

Article IV: Delegates

Section I. Composition

- A. Each member fraternity shall have one IFC Delegate, chosen by that member fraternity, who will serve on the IFC delegate body.
- B. Requirements for delegates are at the discretion of the Executive Vice President and the Director of Initiatives.
- C. IFC delegates must provide a monthly IFC report to their chapter which will be disseminated by the IFC Executive Vice President.
- D. IFC Delegates do not have any voting rights in the Council of Presidents meeting.

- E. IFC Delegates should be chosen and appointed by the president of each fraternity and its outgoing delegate. Selected delegates should be an underclassman in the chapter who is seen to be a future fraternity leader (i.e., will hold a position in their fraternity or IFC exec board).
- F. Delegates must attend Council of Presidents meetings according to the standards set forth by the Director of Initiatives unless excused by their respective president and the Director of Initiatives.
- G. Delegates must attend all IFC Delegate meetings unless excused by the Director of Initiatives.
- H. Removal from office of a delegate is up to the discretion of the Director of Initiatives, confirmed by the Executive Vice President.

Article V: Advisor

Section I. Duties of the IFC Advisor

- A. The duties of the IFC Advisor as related to the IFC shall be to:
 - 1. Assist and advise all officers in the discharge of their duties.
 - 2. Serve as an ex-officio member of all committees of the IFC.
 - 3. Read and offer suggestions to all correspondence and publications, including the website, written by student officers on behalf of the Interfraternity Council.
 - 4. Immediately notify IFC President and Vice-President of Risk Management of any information he/she receives regarding any possible violations of IFC, Auburn University, or State and local laws or policies, or any other information that may indicate fraternal misconduct.
 - 5. Advise and serve as a reference for IFC, all its member fraternities and their officers.

Article VI: Finances

Section I. Fiscal Year

- A. The fiscal year of the IFC shall be from February 1 to January 31.

Section II. Budget and Financial Reports

- A. A written budget should be created by the Vice President for Administration in January. The budget should be presented to the Council of Presidents by the second Council of Presidents meeting of the spring semester.
- B. A financial report for all member fraternities should be created by the Vice President for Administration and presented at the end of the fall and spring semesters.

Section III. Financial Signings

- A. The signature of the Treasurer and the President shall be required to bind the IFC.

Section IV. Dues, Fines, and Salaries Structure

- A. The Dues, Fines, Salaries, and any other financial information shall be provided in a separate document by the current Vice President of Administration.

Section V. Financial Accounts

- A. The IFC shall manage two (2) accounts.
 1. General account: The general account shall be funded by membership and chapter dues and shall be maintained in a single bank account. The general account shall be used to finance general activities, programming, and projects of the IFC, furnish office supplies, and provide for any other expenditure as designated by the President, Vice President of Administration, or IFC Advisor.
 2. Auburn University account: The Auburn University account shall be funded by new member bid fees. The account will be used to fund Recruitment, New Member Education, and any IFC operations that may be paid by the Auburn University account.

Article VII: Risk Management

Section I. Applicability

- A. Risk management policies are established to protect the fraternities and members of the IFC.
- B. All policies of Auburn University and all local, state, and federal laws shall supersede any authority set forth by the IFC Bylaws, the IFC Judicial Process, or any addendums.
- C. All member fraternities will follow the policies of Auburn Greek Life and Auburn University.

Section II. Hazing

- A. No member fraternity, student, or alumnus shall conduct nor condone hazing activities.
- B. Permission or approval by a person being hazed is not a defense.
- C. Hazing activities are defined and prohibited by Auburn University Hazing Policy and the State of Alabama Hazing Statute.

Section III. Sexual Abuse and Harassment

- A. The IFC will not tolerate or condone any form of sexist or sexually abusive behavior on the part of its members, whether physical, mental, or emotional. This is to include any actions, activities, or events, whether on chapter premises or an off-site location which are demeaning to women or men, including but not limited to verbal harassment and sexual assault by individuals or members acting together.
- B. The employment or use of strippers, exotic dancers, or similar, whether professional or amateur, at a fraternity event as defined in this policy is prohibited.

Section IV: Alcohol

- A. In addition to all local, state, and federal laws, IFC has additional alcohol policies that must be followed by all fraternities.
- B. There will be no hard liquor at any fraternity event held at a chapter facility. Liquor is defined as any alcoholic beverage with an alcohol content greater than 15% ABV.
- C. Kegs or other common sources of alcohol are prohibited.
- D. Permitted alcoholic beverages are beer and malt beverages in 12 oz. containers as well as wine in a container up to 750 mL.

- E. Alcohol is prohibited at New Member Events and Recruitment Events.
- F. If caught with hard alcohol at any of the events listed above, an immediate cease and desist may be put on the fraternity along with the conduct case being submitted to the proper judicial offices.

Section V. Noise Policy

- A. Outdoor Parties
 - 1. Amplified sound must end by 12:00 A.M. Sunday through Thursday.
 - 2. Amplified sound must end by 1:00 A.M. Friday and Saturday.
- B. Indoor Parties
 - 1. Amplified sound must end by 12:00 A.M. Sunday through Thursday.
 - 2. Amplified sound must end by 2:00 A.M. Friday and Saturday.
 - 3. An “indoor” fraternity party at an Auburn University fraternity house is defined as:
 - i. Those parties which take place within four walls, a ceiling, and amplified sound is maintained inside a fraternity house.
 - ii. If amplified sound should penetrate outside the house, then it is the fraternity’s responsibility to maintain the sound at a reasonable level (defined by the respective Police Department), so as not to bother surrounding neighbors.
 - iii. Should a fraternity not maintain a reasonable level of sound (defined by the respective Police Department), then the party will not be considered “indoor,” and must follow “outdoor” party rules and procedures.

Section VI: Joint Events

- A. Number of Attendees
 - 1. An event’s guest list must not exceed the hosting fraternity property’s maximum fire capacity as determined by the City Fire Department
 - a. If the combined membership of participating fraternities exceeds 450 members or 4 total organizations, the chapters must meet with the IFC President and/or IFC VP of Risk Management to create a risk mitigation plan for the event.
- B. Registration
 - 1. Events must be registered at least 2 weeks prior to the event date.
- C. Risk Management
 - 1. Fraternities must create and abide by a risk management plan taking into account the [IFC Safe Event Recommendations](#).

Section VII: House and Grounds Maintenance Policy

- A. Each chapter is responsible for maintaining the basic operations of its house including payment of all utility bills, compliance with all fire code requirements, and any further regulations set forth by Auburn University or the City of Auburn as applicable.
- B. Each chapter is responsible for maintaining the respectable and reasonable appearance of its house and grounds. Each chapter is charged with the following:
 - 1. Upkeep the lawn so that grass does not exceed ten inches in height.

2. Disposal of trash by noon the day after any social event.
3. Repair of damage to house or grounds within a reasonable period.
- C. Repeated failure to comply with these standards may warrant referral through the IFC Judicial Process.

Section VIII: Fire & Life Safety

- A. Refer to the City of Auburn Public Life Safety Agreement.

Article VIII: Recruitment

Section I. Recruitment Events

- A. All Recruitment events must be registered through the Auburn University Greek Life Office.
- B. IFC Hosted Recruitment Events are required to be attended by all member fraternities that are participating in that period of recruitment. These events include but are not limited to the following: IFC Open Houses, IFC Recruitment Kickoff, etc...
 1. Results of non-compliance will result in the IFC Event Fine.

Section II. Bidding

- A. Invitations or bids to join a member fraternity at Auburn may not be extended outside the recruitment period set by the IFC Vice President of Recruitment.
- B. Results of non-compliance are subject to the IFC Bid Fine.

Section III. Recruitment Period

- A. The Summer, Fall, and Spring recruitment periods will be set by the IFC Vice President of Recruitment.
 - a. Results of non-compliance are subject to the IFC Judicial Process.
 - b. Continuous Open Bidding (COB) Process:
 - i. Eligible chapters may extend bids to potential new members at any time throughout the year, including periods specified by the IFC for formal recruitment events.
 - ii. Chapters participating in COB must adhere to all recruitment guidelines and standards the IFC, Greek Life, and Auburn University set forth.
 - iii. Bids must be reported to IFC and Greek Life as they are accepted.
 - iv. The new member education period may not be extended and must still be completed by the date assigned by the IFC Vice President of New Member Education.

Article IX: Academic Standards

Section I. Grade Point Average

- A. IFC member fraternities must each obtain a minimum of a 2.70 cumulative semester grade point average (GPA) for the academic school year.

- B. If a member fraternity does not maintain a 2.70 cumulative semester GPA, they may be reported to the IFC Growth Committee and receive letters detailing the member fraternities' status.

Article X: New Member Education

Section I. Big Brother Nights

The following requirements will be implemented and applied to all Big Brother Nights:

- A. Any new member event, including Big Brother Reveal events, Big Brother/Little Brother outings, and other chapter-sponsored events within the big brother programs must be registered in compliance with IFC, Greek Life, and Auburn University policies.
- B. Big Brother Nights are permitted to take place through the fifth week of the New Member Education period, which is determined by the Interfraternity Council Executive Board.
- C. The Interfraternity Council reserves the right to approve, or not approve, any event at the discretion of the IFC President and Vice President of New Member Education.

Section II. New Member Education Program Hours

- A. Chapters are allowed to have a maximum of 20 programmed hours a week for their new members.
- B. During the business week, New Member Education program hours are allowed to occur during the following times:
 - 1. Sunday – Thursday: 7:30 AM – 10:00 PM
 - 2. Friday: 7:30 AM – 5:00 PM
- C. Chapters must submit to the Interfraternity Council and Greek Life their New Member Education Program weekly hours and how they plan on communicating these hours to their membership.
 - 1. Should the chapter plan on modifying the submitted program hour plan, a new schedule must be submitted prior to the change being implemented.
- D. The following activities are permitted during programmed New Member Education Hours and will be counted as part of the 20 programmed hour maximum:
 - 1. Voluntary Religious Activities
 - 2. Study Hours at the Chapter House
 - 3. New Member Projects
 - 4. New Member Educational Meetings
 - 5. New Member Swaps
 - i. New Member Swaps may occur from the start of the semester until the end of New Member Education.
 - ii. Once New Member Education begins, swaps count as programmed hours.
 - 6. Social Event Set-Up/Tear Down
 - 7. Chapter Meetings
 - 8. Fraternity Education Tests
 - 9. Anything that is mandatory for the majority of the New Member class

Section III. Weekends

- A. Game day activities must be optional for new members.
- B. During away game weekends, new members should not have any required events or activities, except for a regularly scheduled new member meeting and/or a pre-approved event.

Section IV. Extenuating Circumstance

- A. On a case-by-case basis, the Interfraternity Council retains the right to waive a chapter's 20-hour limit weekly, with the submission of a written request to the Vice President of New Member Education detailing exactly why the chapter needs more hours. This plan must be signed by the Chapter President, Chapter New Member Educator, and Chapter Advisor.

Section V. Additional Activities

- A. The following activities do not count towards the 20-hour weekly limit:
 - a. Community service through a university-recognized organization.
 - b. Any Interfraternity Council sponsored event.
 - c. Intramural team activities (regularly scheduled practices and games) when the new member is a rostered member of his chapter's intramural team.

Section VIII. Unused Weekly Hours

- A. Hours unused from the week do not roll over to the next week. Each week may consist of a maximum of 20 programmed hours, unless the chapter has an extenuating circumstance and has followed the procedure listed above.

Section IX. Game Day Attire

- A. Based off the forecast the Friday proceeding a home game, if the forecasted temperature an hour before kickoff is 90 degrees or higher, New Members will not be permitted to wear blazers.

Section X. Off-Campus New Member Education

- A. During New Member Education, if a fraternity does not have a leased or owned fraternity house, which is approved by the city of Auburn as a facility zoned for a private club for conditional use, then recurring new member meetings (big brother nights, prescheduled weekly meetings, initiations, and brotherhood events) may occur on campus or at a commercial location with insurance in compliance to Auburn University Greek Life standards for fraternities, with proof of insurance turned in with New Member Education plan, or may occur at a third-party venue location with a Third Party Vendor Agreement (TPVA) submitted to AUIInvolve at least 7 days before each meeting.
- B. All specifics of the New Member meetings must be in the New Member Plan; off-campus weekly meetings, not at an official fraternity house, must be signed and approved by the Chapter's headquarters.
- C. All events at the preapproved location must be registered and approved by the IFC Vice President of New Member Education in AUIInvolve. Chapter leadership must meet with

the IFC President and the IFC Vice President of New Member Education before the event is approved or denied.

- D. Fraternities with locations that are approved by the city for conditional use by a private club, that have insurance for the location in compliance with Auburn University insurance requirements for fraternities, and are within a reasonable walking distance of campus are allowed to have house hours. They are held to normal New Member Education standards.

Article XI: Amendments

- A. The Interfraternity Council shall adopt amendments for the conduct of its affairs.
- B. The resolutions and policies may be passed, amended, or repealed at any regular meeting of the IFC by a majority vote of the full member fraternities present.
- C. Changes shall be proposed by the executive branch of the IFC on its own motion or upon the request of any member of the IFC Council of Presidents.
- D. The amendments may be suspended at any meeting of the IFC Council of Presidents according to the Robert's Rules of Order.

The Auburn University Interfraternity Council Judicial Code

Preamble

The judicial responsibility of the IFC shall be carried out by the IFC Judicial Board.

ARTICLE I: Purpose

- A. The purpose of the IFC Judicial Board shall be to:
 - 1. Interpret and enforce IFC policies, guidelines, and Constitution.
 - 2. Enforce policies of Auburn University as may be delegated to the IFC by Student Affairs or Greek Life.

ARTICLE II: Membership

- A. Membership on the IFC Judicial Board shall include seven (7) persons who are serving or have served on the IFC Council of Presidents, or who have previously served on the IFC Executive Council, and three (3) alternates who are appointed by IFC President.
- B. A faculty/staff member shall serve as advisor and does not have a vote on the Judicial Board.
- C. One (1) of the students designated by the President shall serve as Chairman of the IFC Judicial Board.
- D. The Vice President of Risk Management shall serve as Referral Committee liaison to the Judicial Board.

ARTICLE III: Decisions

- A. Decision of the IFC Judicial Board shall be rendered in writing and shall be made public at the next regular meeting of the IFC Council of Presidents.
- B. Summer incidents will be handled during the summer unless the fraternity in question is unable to have proper representation.

ARTICLE IV: Quorum

- A. A quorum of the Judicial Board shall be six (6) students, the IFC Judicial Board Chairman, and one (1) faculty/staff member, unless the accused parties agree to a different quorum.

ARTICLE V: Enforcement

- A. The IFC Vice President of Risk Management, the IFC Judicial Board Chairman, and the IFC President will ensure the enforcement of sanctions jointly.
- B. The VP of Risk Management will oversee verifying all documentation presented by the organization in accordance with the Judicial Board's decision.
- C. If the sanctions are not met by the time designated by the Judicial Board or if the sanctions are violated, then the organization will return to Judicial Board for further review and possibly additional sanctions.

ARTICLE VI: Judicial Procedure

- A. All IFC Judicial proceedings will be governed by the IFC Judicial Process Policy.

ARTICLE VII: Amendments

- A. Amendments to this judicial constitution must be proposed by the IFC Judicial Board and require a three-fourths ($\frac{3}{4}$) vote of the Council of Presidents for ratification.

IFC Dues, Fines, and Salaries

Fiscal Year 2025

Application Fee

- Application fee for chapter for full, regular member status - \$50.00

Interfraternity Council Dues

- Full, regular member fraternities, dues per chapter - \$38.00
- Associate member fraternities, dues per chapter - \$50.00
- Full Member Brother - \$13*
- Associate Member Brother - \$3*
- New Member - \$33*

**This is calculated using the roster report from the previous semester.*

Recruitment Fee

- Spring and Fall - \$70 per new member

*Charged to the individual student based on new member rosters submitted by the chapters

*Charged to students E-Bill

Chapter Clean-Up Violations

- Failure to clean up house/ yard by 12:00 pm day after event – \$50 per day*

*Note: If an event is held Saturday evening, the house must be clean by Sunday at 4:00 pm to allow time for religious events Sunday morning.

Attendance Violations

- Council of Presidents Meeting – \$50.00
- Fire and Life Safety Meeting - \$200.00

Event Registration Violations

- Failure to submit an event registration form
 - Chapters with 1-50 members: \$50 per day
 - Chapters with 51-100 members: \$75 per day
 - Chapters with 101+ members: \$100 per day
 - No fee should exceed \$800.

Fire and Life Safety Violations

- Failure to attend a Fire and Life Safety Meeting - \$200.00
- Failure to submit a House Occupancy Form - \$50.00 per day
- Failure to pass a Fire and Code Inspection - \$50.00
- Failure to pass a Fire Drill - \$50.00
- Failure to submit a Fire Self-Inspection Form - \$50.00

Recruitment and New Member Violations

- Distribution of a new member bid outside the recruitment period
 - \$5 per bid distributed, per number of members in the fraternity
 - Example: A fraternity with 75 members gave out 5 early bids - \$375
- Failure to attend New Member Education (Auburn Man) - \$100.00
 - Eighty percent (80%) of the chapter's new member class must attend every event

Failure to Pay Dues or Fines

- Dues or fines are due within 30 days.
- A ten (10) percent increase is added every month thereafter.
- After sixty days (60), social probation and loss of voting rights will occur and the chapter will be sent to the IFC Judicial Board to present a payment schedule.

Executive Officer Salaries

- President - \$3,999.96
 - Fall - \$1,666.65, Spring - \$1,666.65, Summer – \$666.66
- Executive Vice President - \$3,500
 - Fall - \$1,500, Spring - \$1,500, Summer - \$500
- Vice President of Risk Management - \$3,500
 - Fall - \$1,500, Spring - \$1,500, Summer - \$500
- Vice President of Recruitment - \$3,500
 - Fall - \$1,500, Spring - \$1,500, Summer - \$500
- Vice President of Administration - \$3,500
 - Fall - \$1,500, Spring - \$1,500, Summer - \$500
- Vice President of New Member Education - \$3,500
 - Fall - \$1,500, Spring - \$1,500, Summer - \$500
- Graduate Assistant - \$25,000 annually
- IFC Judicial Board Chairman - \$1,500.00
 - Fall - \$750.00, Spring - \$750.00
- IFC Court Advisor \$5,000
 - Fall - \$2,500, Spring - \$2,500

Summer months at \$250 per month (June & July) per person