

STUDENT AFFAIRS TRAINING DATES

Date	Day	Workshop	Time	Location	Leading Unit
October 3, 2019	Thursday	Budgeting	2-3 pm	Student Center 2310	Business Office
October 3, 2019	Thursday	Box	3-4 pm	Student Center 2310	Technology
October 9, 2019	Wednesday	Survey Design	2-3 pm	Student Center 2218	Assessment
October 10, 2019	Thursday	Box	2-3 pm	Student Center 2310	Technology
October 10, 2019	Thursday	Budgeting	3-4 pm	Student Center 2310	Business Office
October 17, 2019	Thursday	Survey Design	9-10 am	Student Center 2218	Assessment
October 17, 2019	Thursday	Grant Writing	1:30-2:30 pm	Student Center 2326	Assessment
October 17, 2019	Thursday	Job Family Promotions	3-4 pm	Student Center 2310	Human Resources
October 24, 2019	Thursday	Design Requests	2-3 pm	Student Center 2310	Marketing & Media
October 24, 2019	Thursday	Job Family Promotions	3-4 pm	Student Center 2310	Human Resources
October 31, 2019	Thursday	Social Media 101	2-3 pm	Student Center 2310	Marketing & Media
October 31, 2019	Thursday	VACANT	3-4 pm	Student Center 2310	
November 7, 2019	Thursday	Social Media 101	2-3 pm	Student Center 2310	Marketing & Media
November 7, 2019	Thursday	Microsoft Teams	3-4 pm	Student Center 2310	Technology
November 13, 2019	Wednesday	Designing an Assessment Project	10:30-11:30 am	Student Center 2326	Assessment
November 13, 2019	Wednesday	Benchmarking	2-3 pm	Student Center 2326	Assessment
November 14, 2019	Thursday	Hiring Committees	2-3pm	Student Center 2310	Human Resources
November 14, 2019	Thursday	Microsoft Teams	3-4pm	Student Center 2310	Technology
November 21, 2019	Thursday	Designing an Assessment Project	11 am-12 pm	Student Center 2310	Assessment
November 21, 2019	Thursday	Benchmarking	9-10 am	Student Center 2310	Assessment
November 21, 2019	Thursday	Interpreting Results	1:30-2:30 pm	Student Center 2310	Assessment
December 5, 2019	Thursday	Adobe Creative Cloud	2-3 pm	Student Center 2310	Technology
December 5, 2019	Thursday	Phone Photography	3-4 pm	Student Center 2310	Marketing & Media
December 12, 2019	Thursday	Microsoft Forms	2-3 pm	Student Center 2310	Technology
December 12, 2019	Thursday	Microsoft Forms	3-4 pm	Student Center 2310	Technology
January 8, 2020	Wednesday	Focus Groups & Interviews	2-3 pm	Student Center 2310	Assessment
January 8, 2020	Wednesday	Selecting a Method	10:30 - 11:30 am	Student Center 2310	Assessment
January 9, 2020	Thursday	Adobe Creative Cloud	2-3 pm	Student Center 2310	Technology
January 9, 2020	Thursday	Phone Photography	3-4 pm	Student Center 2310	Marketing & Media
January 16, 2020	Thursday	Selecting a Method	11 am-12 pm	Student Center 2310	Assessment
January 16, 2020	Thursday	Focus Groups & Interviews	9-10 am	Student Center 2310	Assessment
January 16, 2020	Thursday	Data-Driving Decision Making	1:30-2:30 pm	Student Center 2310	Assessment
January 23, 2020	Thursday	Kronos/ Payroll Refresher	2-3 pm	Student Center 2310	Human Resources
January 23, 2020	Thursday	Commucation Plans	3-4 pm	Student Center 2310	Marketing & Media
January 30, 2020	Thursday	VACANT	2-3 pm	Student Center 2326	
January 30, 2020	Thursday	Commucation Plans	3-4 pm	Student Center 2326	Marketing & Media
February 6, 2020	Thursday	GA Hiring Process	2-3 pm	Student Center 2310	Human Resources
February 6, 2020	Thursday	VACANT	3-4 pm	Student Center 2310	
February 12, 2020	Wednesday	Baseline I	10:30 - 11:30 am	RBD 2031 Gibbs Lab	Assessment
February 12, 2020	Wednesday	Rubrics	2-3 pm	Student Center 2310	Assessment
February 13, 2020	Thursday	VACANT	2-3 pm	Student Center 2310	
February 13, 2020	Thursday	HR Off-limits Topics	3-4 pm	Student Center 2310	Human Resources
February 20, 2020	Thursday	Baseline I	11 am-12 pm	RBD 2031 Gibbs Lab	Assessment
February 20, 2020	Thursday	Rubrics	9-10 am	Student Center 2310	Assessment
February 20, 2020	Thursday	Program Review	1:30-2:30 pm	Student Center 2310	Assessment
February 27, 2020	Thursday	Word Press	2-3 pm	Student Center 2326	Marketing & Media
February 27, 2020	Thursday	VACANT	3-4 pm	Student Center 2326	
March 5, 2020	Thursday	VACANT	2-3 pm	Student Center 2326	
March 5, 2020	Thursday	VACANT	3-4 pm	Student Center 2326	
March 12, 2020	Thursday	Analytics for Website and Media	2-3 pm	Student Center 2310	Assessment
March 12, 2020	Thursday	Hiring Committees	3-4 pm	Student Center 2310	Human Resources
March 18, 2020	Wednesday	AU Planning I & Outcome Writing	10:30-11:30 am	RBD 2031 Gibbs Lab	Assessment
March 18, 2020	Wednesday	Outside-the-Box Methods	9-10 am	Student Center 2310	Assessment
March 19, 2020	Thursday	IT Security	2-3 pm	Student Center 2310	Technology
March 19, 2020	Thursday	VACANT	3-4pm	Student Center 2310	
March 26, 2020	Thursday	Dashboards	1:30-2:30 pm	RBD Library 2031	Assessment
March 26, 2020	Thursday	Outside-the-Box Methods	9-10 am	Student Center 2310	Assessment
March 26, 2020	Thursday	AU Planning I & Outcome Writing	11 am-12 pm	RBD 2031 Gibbs Lab	Assessment
March 26, 2020	Thursday	VACANT	2-3pm	Student Center 2310	
March 26, 2020	Thursday	VACANT	3-4pm	Student Center 2310	
April 2, 2020	Thursday	Evaluation Planning	2-3pm	Student Center 2310	Human Resources
April 2, 2020	Thursday	Performance Evaluations	3-4pm	Student Center 2310	Human Resources
April 8, 2020	Wednesday	National Studies	10:30-11:30 am	Student Center 2310	Assessment
April 8, 2020	Wednesday	Sharing Results	2-3 pm	Student Center 2310	Assessment
April 9, 2020	Thursday	Knonos/ Payroll Refresher	2-3pm	Student Center 2310	Human Resources
April 9, 2020	Thursday	VACANT	3-4pm	Student Center 2310	
April 16, 2020	Thursday	National Studies	11 am-12 pm	Student Center 2310	Assessment
April 16, 2020	Thursday	Sharing Results	9-10 am	Student Center 2310	Assessment
April 16, 2020	Thursday	VACANT	2-3pm	Student Center 2310	
April 16, 2020	Thursday	VACANT	3-4pm	Student Center 2310	
April 23, 2020	Thursday	HR Off-limits Topics	2-3pm	Student Center 2310	Human Resources
April 23, 2020	Thursday	GA Hiring Process	3-4pm	Student Center 2310	Human Resources
April 30, 2020	Thursday	Peformance Evaluations	2-3pm	Student Center 2310	Human Resources
April 30, 2020	Thursday	Evaluation Planning	3-4pm	Student Center 2310	Human Resources
May 13, 2020	Wednesday	Effectiveness Reporting	10:30-11:30 am	Student Center 2310	Assessment
May 13, 2020	Wednesday	Data Security and Ethics	2-3 pm	Student Center 2310	Assessment
May 21, 2020	Thursday	Data Security and Ethics	9-10 am	Student Center 2326	Assessment
May 21, 2020	Thursday	Effectiveness Reporting	11 am-12 pm	Student Center 2326	Assessment